

South Sydney Industrial Markets are an exciting community markets, and an ideal opportunity to increase business exposure and community networking.

There is room to accommodate hundreds of stalls from fresh produce, fashion, arts & crafts to second hand goods and much more!

Location

South Sydney Markets is located in the heart of Alexandria at 75 – 85 O’Riordan St (right behind Officeworks, Trivett & Harley Davidson showrooms).

It is close to the city, airport and local outlet shops. The other entry to the markets is via 160 Bourke Road (next to the Australia Post).

Transport

The quickest route from the Northern Suburbs is via the Eastern distributor, and via the M5 from Southern and Western Sydney. Public transport is also close by— 500 meters from Mascot train station, and close to Green Square station.

During the week, Monday – Friday, buses from the city stop along Bourke Road.

All undercover Markets (rain or shine)

South Sydney Markets operate undercover in an industrial looking warehouse offering a cosy environment being sheltered from the sun, rain, wind and dust.

Security

There is a heavy focus on security at South Sydney Markets with 24/7 security rangers and cameras to ensure safety for everyone on site.

Power

There are stalls with power point facilities if required, as well as powered storage and powered car park. Please bring your own tagged extension lead and power board.

Advertising Campaign

South Sydney Markets actively invests in the following media channels to promote the Markets:

- Radio stations – live reads and recorded ads
- Local newspapers (Southern, Central, Inner West and Wentworth Courier)
- Letterbox drops
- Shuttle bus advertising
- Banners, flags and posters
- Online

www.southsydneymarkets.com.au

Facebook: South Sydney Markets

Twitter: Southsydeymkts

Stall Holders Information Kit

Before trading, all store-holders must complete the Registration Form and sign the Information Kit. Please email this to info@southsydnemarkets.com.au or fax it to (02) 9469-5699. It is recommended that you keep a copy for your records.

1) Stall and storage fee

It costs \$50.00 for a standard stall size: 3m x 3m.

* Store holders committed to trade four weeks consecutively will receive one pallet space free of charge for storage. Subsequent pallet space required costs \$10.50 per week. Powered storage costs an extra \$10.50 per week. Alternatively, store holders trading on a casual basis will be charged \$10.50 per week per pallet for storage. Failing to pay four consecutive weeks of storage, you will receive a one week notice to collect the goods or pay overdue funds. Otherwise the goods will be forfeited to South Sydney Markets.

2) Equipment for hire

Marquees = \$25 Trestle tables = \$5

* A limited number of marquees and trestle tables are available for hire. Please book and pay in advance to guarantee it.

3) Trading time

Open every Sunday, rain or shine, from 10:00am to 3:00pm to the general public.

4) Arrival time

Store holders are required to arrive from 7am to 9am, depending on how long it takes you to unload and set up with the high standard of visual merchandising presentation. Stallholder will not be authorised to drive in to set up after 9:00am.

Every vehicle must be removed from the market place after unloading, leaving the area clear for the next vehicle to unload.

South Sydney Markets close at 3:00pm. Stall holders must not pack up or leave the markets before closing time. Vehicles will be allowed to drive in only after 3:00pm to pack up. If a stall holder packs up and leaves earlier than 3pm, they will incur an additional fee of \$50.00.

5) Site entry

We recommend entering via 85 O' Riordan St (next to Officeworks) or alternatively via 184 Bourke Rd (next to the ANZ Bank). Follow the South Sydney Markets signs to park, unload and set-up.

6) Parking

Stall holders vehicles must be parked in the designated parking area located next to the All Sorts Gym. Please respect South Sydney Markets personnel instructions. Your vehicle must be removed from the market area by 9.00am and only permitted to return after the markets close at 3:00pm.

7) Unloading, Parking, Setting up, Packing up & Loading

Stall holders are responsible for their own set up, cleaning and dismantling of their stalls, as well as the unloading and loading of their products and equipments.

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8) What to bring

If not hiring directly from South Sydney Markets, stall holders will need to arrange for their own marquees, trestle tables, table cloths, racks, price signs, displays and promotional material.

9) Layout positions

All store holders are allocated in a stall position accordingly to the product mix layout availability.

10) Public Liability Insurance

Public Liability Insurance, including Workers Compensation, is compulsory for all store holders to the value of \$10 million.

For further information visit: <http://www.netinsure.com.au/index.html>

Costs for non-food store holders = \$225 (for \$10 million cover)

Costs for food store holders = \$255 (for \$10 million cover)

A copy of all insurance policies must be attached to your Registration Form and emailed to info@southsydneymarkets.com.au before you may begin trading. South Sydney Markets do not provide Public Liability or Product Liability Insurance for store holders.

11) Special license to sell food

All food vendors need to be licensed as Temporary Food Stall through the NSW Food Authority. For more information, visit <http://www.foodauthority.nsw.gov.au>

12) Booking a position

Option 1: Book online at www.southsydneymarkets.com.au

Download the Registration Form, complete it and fax it back to (02) 9469 5699.

Once approved, stall holders will receive an e-mail within 5 to 10 days.

Option 2: Send an e-mail to info@southsydneymarkets.com.au or call (02) 9469 5624 requesting for the Registration Form.

13) After sending the Registration Form

Stall holders will receive a confirmation of their registration via either email or a phone call within 5 to 10 days of receiving the application.

* Stall holders are not permitted to commence trading before your application has been approved.

14) Payment

Secure payments can be made via credit card on line at

www.southsydneymarkets.com.au

Stall holders that have not electronically pre-booked can pay with cash on the day prior to set up.

15) Cancellation

Notice of cancellation must be received 7 days prior to the greed market date. Failure to do so will forfeit any cancellation reimbursement.

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16) Products

You can only sell the products that have been approved in your Registration Form.

The following products are not allowed for sale:

- Pirated CD's or DVD's; goods that infringe any copyright, registered trademark or registered designer brand name goods
- Prohibited firearms, ammunition, fireworks and laser pointers
- Illegal drugs and drug apparatus
- Obscene publications
- Offensive, counterfeit or merchandise that cannot be sold under relevant law.

*N.B. anyone found selling these products will be reported to the police immediately and banned from site.

17) Storage service

South Sydney Industrial Markets (SSiM) and or Sydney Corporate Park (SCP) serviced warehouse shall in no circumstances be liable to the client for any indirect, special or consequential loss or damage (including without limitation loss of revenue, loss, or corruption) howsoever arising (including without limitation negligence) irrespective of whether the SCP serviced warehouse has been advised of the possibility of such loss or damage being incurred. SCP serviced warehouse shall in no circumstances take responsibility or be held liable for any items stored in the warehouse. SSiM and or SCP serviced warehouse can not guarantee the conditions of storage are temperature controlled.

The client guarantees SCP Serviced warehouse all products delivered, stored and distributed for the client from the SCP serviced warehouse have complied with all relevant Australian standards and/or governing bodies for each individual product. The client indemnifies SCP serviced warehouse against any liability arising directly or indirectly from any claim resulting from any product and/or service provided by the client and used by the SCP serviced warehouse in performing the tasks.

18) Cash handling

All store holders are responsible for their own risk related with collection and transport of money to and from South Sydney Markets. It is recommended to bring a minimum of \$50 change in gold coins and \$5.00 notes.

19) Clean Markets

All stall holders are required to clean their trade area before departure. All garbage, e.g. cardboard boxes, milk crates or bread trays, must be removed from the area before departure and disposed of in the appropriate waste management area.

20) Smoke free area

The Markets trading area is a smoke free zone. Please do not smoke around your stall position.

21) ATM

There is an ATM machine located in the northern eastern corner of the warehouse.

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22) Occupational Health & Safety

- Please act in a safety conscious manner at all times.
- Be cautious of pedestrians and not exceed 10kph when driving on or off the site.
- Please report all spill and breakages to our cleaning staff to avoid accidents.
- All hot food stallholders must be equipped with a fire extinguisher and fire blanket.
- Please call 000 for emergency services.
- All security personnel have first aid training and can be contacted if there is an accident on (02) 9469 5666, or in a potentially hazardous situation.
- Please ensure that your marquee is secure, so that items may not fall or become a hazard.
- All stock products and packaging must be kept in the stall area and not littered around the market place.

23) Further Obligations

- South Sydney Market management or security personnel reserve the right to remove any stall holder from the site if they are causing damage or interfering with any other stall holder.
- Offensive behaviour or physical violence will result in the offender being removed from the site.

Declaration

I sincerely declare that I have read and agree to cooperate with all South Sydney Industrial Markets Rules & Regulations above.

Company Name: _____

Contact Name: _____

Storage or stall holder signature

Date

For more information contact:

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